

CODE
OF
ORDINANCE

CHAPTER 10
RURAL ADDRESSING SYSTEM

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10.01 PURPOSE. This ordinance mandates the establishment and the use of the Uniform Rural Address System for residents of Adams County in order to promote the safety, convenience, and general welfare of all residents, public and private service providers, and provides for penalties for violations. .

10.02 DEFINITIONS. For use in this ordinance, the following terms or words shall be interpreted or defined as follows:

- A. “Person” shall mean any individual, partnership, firm, corporation, unincorporated association, or any other entity.

- B. “Subdivision” shall mean the division of a tract of land into separate lots or parcels for the purpose of transfer of ownership or building development.

- C. “Building” shall mean a roofed and/or walled structure built for permanent use.

- D. “Base Map” shall mean the map used by the agency coordinating the Uniform Rural Address System in Adams County. Such a map shall indicate all addresses in Adams County subject to the provisions of this ordinance.

- E. “Engineer” shall mean the Adams County Engineer.

- F. “Addressing Administrator” shall mean the Adams county Addressing Administrator.

10.03 ESTABLISHMENT BY RESOLUTION. The Board shall, by resolution, establish the Uniform Rural Address System as the address system to be used in Adams County.

10.04 EXTENT OF SERVICE. The Uniform Rural Address System shall extend over the entire unincorporated areas of Adams County except for those areas already using an address system not attached to an incorporated area shall be subject to the provisions of this ordinance. Any incorporated areas upon presentation of a written request from the governing body of such city to the Board, may also be included in the Uniform Rural Address System.

10.05 IMPLEMENTATION OF SYSTEM. The Addressing Administrator shall adopt regulations to implement the system. The Administrator shall do the following:

A. Verify the accuracy of the base map that shall be used in the assignment of addresses.

B. Make all necessary corrections and updates to the base map:

C. Assist the South Central Iowa regional E911 Service Board in purchasing sign assembly materials.

D. (Street and Avenue System Only) Develop, print, and distribute reference maps for the rural emergency providers, dispatchers, emergency vehicles, all county offices, the U.S. Post Office, every rural residence, and the general public.

E. Notify post offices, rural emergency providers, dispatchers, emergency vehicles, all county offices, and all providers, and offices affected in adjacent counties whereby such districts overlap into Adams County, of the effective date of the system, and the address assignments.

F. Notify all residents affected by this system, of:

1. The date the system will take effect.
2. The date the post offices and county departments will begin use of the system.
3. The location and time the individual addresses can be obtained.
4. The date the markers shall be in place,
5. Distribute the markers.
6. Tell how and where the markers shall be installed.
7. Briefly explain the system and how to use it.

10.06 ROAD MARKERS – STREET AND AVENUE SYSTEM. The South Central Iowa Regional E911 Service Board shall purchase sign and post materials which meet Iowa D.O.T. specifications, and supervise the installation of road identification markers at each road intersection in Adams county whereby the provisions of this ordinance apply. Such markers shall be in place on or before the date the system takes effect.

- A. Each designated address shall have the address posted at the designated location with a marker approved by the E911 Board.
- B. Address Markers shall be purchased through the E911 Board and shall have the following Specifications:
 1. The post shall be 5'2" flexible composite material of 4" width. The color shall be blue
 2. The numbers shall be 4" white, reflective numbers with 1" spacing between numbers..
 3. The marker shall be driven to the depth specified by the installation guide.
- C. The E911 Board shall set a fee for the markers.
- D. All residences, businesses, and other occupied structures shall have the address marker installed within one year of the effective date of adoption of this provision.
- E. Markers that are defaced, lost, or destroyed must be replaced within 30 days of such loss or damage.
- F. Every person erecting a building, residence, or business shall within 7 days of commencement of construction, notify the E911 Coordinator who shall within 14 days of notification assign a number to such structure and install the designated marker.
- G. Any house number existing at the time the provisions of this ordinance take effect and that is different than the officially assigned number shall be removed and the correct number erected.
- H. Markers shall be placed as follows:
 1. The marker shall be erected by the E911 Service Board or its designee.
 2. The marker shall be located at the primary entrance to the residence, business or other structure.
 3. The marker shall be at least 5 feet but no more than 20 feet on either side of the entrance and no more that 5 feet behind the road right of way line. Should this spacing not be possible the E911 Coordinator shall determine the appropriate location.
 4. There shall be no obstruction of the marker between the marker and the road.
 5. The E911 Coordinator with the approval of the E911 Board shall designate on an individual basis a uniform address location and number style and type on all rural

apartments, condominiums, strip walls, multi-family dwellings, and other structures where the provisions of section 8C are not practical.

10.07 NEW STRUCTURES. Every person erecting a building as set forth under the provisions of Section 10.06 of this ordinance but after the date the uniform rural address system becomes effective shall, within seven (7) days of commencement of construction, notify the Addressing Administrator who shall within fourteen (14) days assign a number to such structure. The provisions of Sections 10.05 and 10.06 shall be applicable to any person subject to the provisions of this section, except installation and signage shall be the responsibility of the owner of the property. .

10.08 MAINTENANCE OF UNIFORM RURAL ADDRESS SYSTEM. The Addressing Administrator shall be responsible for the continued maintenance of the Uniform Rural Address System in Adams County. These duties shall include assigning all new addresses, coordinating distribution of markers for new addresses, installing replacement markers, replacing street markers as needed (Street and Avenue system only), in conjunction with the County Engineer, updating maps, issuing new maps if needed on an annual basis to the agencies and persons provided for in Section 10.05, making periodic checks of the rural areas of Adams County to insure that the provisions of this ordinance are being complied with, and any other duties necessary to insure the continued maintenance of the Uniform Rural Address System of Adams County. After implementation of the Uniform Rural Address System, the fee for said replacement or new markers, covering the cost of said markers, shall be paid to the South Central Iowa Regional E911 Service Board by persons needing replacement or new markers.

10.09 PENALTY. Refusal to use the Uniform Rural Address System, or the removal damaging, defacing, alteration or destruction of a Rural Address System marker intentionally by one who has no right to do so may be punished by a fine of not more than \$100.00, and/or by imprisonment in the county jail for not more than 30 days. In addition, any violation of this section shall be a county infraction which is punishable by a civil penalty as outlined in Chapter 2 of this Code of Ordinances.

10.10 REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

10.11 SEVERABILITY. If any section, provision or part of the Code of Ordinances is adjudged invalid or unconstitutional, such adjudication will not affect the validity of the Code of Ordinances as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.